

Memorandum

To: All Employees

CC:

From: Laurie Thomson

Date: March 19, 2020

Re: EAP Program (Employee Assistance Program)

Because the stress and anxiety levels seem to be escalating, we have asked that our EAP provider now grant access to our part-time employees as well. This will be for 6 months beginning **April 1, 2020**. EDCL will cover the added cost for this benefit.

Through this program, you will have access to resources that may assist you to manage any of the stressors you may be experiencing due to the state of the world.

Full-time staff, please remember that this resource is always available.

Please see the access information below.

Laurie

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Password : **eap**
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